

VOLUNTEER ASSURANCE FORM

Pelham School District SAU 28

Welcome to our school volunteer program! Without your caring and willingness to give of your talents and resources, we would not be able to provide many of the services now available to our students.

We regret that because of disturbing incidents throughout the United States, it is necessary for us to take precautions in screening our volunteers with a NH Criminal Records Check (CRC) for specific levels detailed below. Please bear with us and be assured that we are not trying to discourage volunteers from joining us in serving our children. Rather, this is an effort to prevent the rare but real possibility of a volunteer entering our schools for less than honorable purposes.

Thank you for your understanding and cooperation with this very important process.

Eric McGee Superintendent Pelham School District

Volunteer Information (please print clearly)

Name: _____ School : _____
Address: _____ Student's Name(s): _____
Best number to reach you at if a CRC is required : _____ Email : _____

LEVEL 1 : Designated Volunteer (CRC is required)

This category is for a volunteer that provides direct services to students, providing the opportunity for unsupervised interaction with students. **Examples:** field trip chaperone, one-to-one contact with students, coach assistant, or other volunteer services as designated by Principal or Superintendent.

I would like to become a level 1 designated volunteer and I understand the CRC requirement and agree to comply with this requirement. I understand I cannot start volunteering until I have been contacted by the HR Assistant and have been fingerprinted. *** All volunteers must complete our Bully Training Video and read JICBB policy (see below).**

VOLUNTEER SIGNATURE : _____ **Date :** _____

ADMINISTRATOR SIGNATURE : _____ **Date :** _____

Bullying Video completed (date) _____

Prior CRC completed on _____ **New CRC cleared by State and Federal departments** _____

HR Assistant signature _____

Level 2 : Virtual or Supervised Volunteer (CRC not required)

This category is for a volunteer that provides services while at home or on the telephone, therefore not interacting directly with students, or under the direct supervision of a school district employee since all employees require a CRC. **Examples:** room mothers/fathers and other parents attending special events, PTA or booster club sponsored events, office assistants, or other volunteer services as designated by the Principal or Superintendent.

Exception: At the discretion of the school administrator, a level 2 volunteer may be required to obtain a CRC if selected to oversee large volumes of student sponsored funds (fundraisers).

I would like to be a level 2 virtual or supervised volunteer and understand that I will be required to complete a CRC if I decide to become a level 1 designated volunteer in the future. *** All volunteers must complete our Bullying Training Video and read JICBB policy (see below).**

VOLUNTEER SIGNATURE : _____ **Date :** _____

* Volunteers are required to read the district Bullying: Pupil Safety and Violence Prevention Policy (JICBB) and watch the Bullying Training video and submit a signed form to the Volunteer Administrator verifying it was completed (Bullying Policy Training Verification Sheet). The policy, video, and form are available online at the Pelham School District website. <http://www.pelhamsd.org/departments/human-resources/bullying>